

## 2018 OSAWATOMIE FARMERS' MARKET GUIDELINES

**When:** Thursday Evenings from 4:30 to 6:30 p.m beginning May 24th and ending August 30th

**Where:** 6th & Parker Avenue (vacant lot next to La Hacienda), Osawatomie, KS 66064

**Season Opens:** Thursday, May 24, 2018

**Season Ends:** Thursday, August 30, 2018

**Registration & Setup:** 4:00 p.m.

**Market Times:** 4:30 to 6:30 p.m.

The Osawatomie Farmers' Market follows the Kansas Department of Agriculture regulations for the sale of retail food.

It is suggested that vendors pre-register, but it is not required. On-site registration begins at 4:00 p.m.

Vendors are responsible for knowing and abiding by all Kansas Department of Agriculture regulations regarding their products.

1. KDA and K-State's publication, *Food Safety for Kansas Farmers Market Vendors: Regulations and Best Practices* is available online under the "Food Safety for Kansas Farmers Market Vendors: Regulations and Best Practices" tab on their homepage at [www.fromthelandofkansas.com/discover-resources/farmers-market-resources](http://www.fromthelandofkansas.com/discover-resources/farmers-market-resources)
2. KDA permits the distribution of samples at Kansas Farmers Markets provided the vendor complies with the food safety regulations outlined in the regulations.
3. Scales **must be** certified

The sale of non-potentially hazardous foods is allowed at the Farmers' Market. Non-potentially hazardous foods include baked goods such as cookies, breads, cakes, cinnamon rolls and fruit pies. Other non-potentially hazardous foods include fresh fruits and vegetables, nuts & honey.

The sale of fresh meat or meat products, fresh seafood and poultry is prohibited.

The sale of frozen meats are allowed if they are from an inspected source, properly labeled and maintained frozen.

Handcrafted items are allowed. We ask that all items must be of first rate quality.

Vendors will be accepted who are selling commercial goods.

All foods on sale or display must be effectively protected from contamination.

Vendors will be required to complete a registration form prior to participating in their first market and must sign in on the provided sign in sheet each week they participate in the market.

Vendors are responsible for the collection and remittance of sales tax as required by the State of Kansas.

Each vendor should set his/her own prices. All prices shall be clearly marked. Vendors are urged to sell at a fair market price.

Vendors are expected to act in a professional manner towards other market vendors and customers and at all times conduct themselves in a pleasant and courteous manner.

Vendors shall provide their own changes, sacks, tables, chairs and/or other supplies

No sale or part of a sale including bagging of a product can occur prior to the opening bell at 4:30 p.m.

Vendors are responsible for cleanup and removal of waste from their market stall and shall leave their site clean.

Please note that these guidelines are subject to change.

### **QUESTIONS? COMMENTS? CONCERNS?**

Please feel free to contact the Farmers' Market, % the Osawatomie Chamber of Commerce for more information. You can reach the Chamber at P.O. Box 63, by phone at (913) 755-4114 or via e-mail at [chamber@osawatomiechamber.org](mailto:chamber@osawatomiechamber.org) The office hours vary, but you are always more than welcome to leave a voicemail or e-mail as I check both frequently throughout the day.

You may also visit our website at [www.osawatomiechamber.org](http://www.osawatomiechamber.org) for upcoming details regarding the Farmers' Market and Community Happenings!